

# Uploading and Viewing Virtual Presentation on FlipGrid

## **Preparing Materials for your Presentation:**

- 1) Prepare your 5-10 minute “elevator pitch” for your project. When you record on Flipgrid, your presentation will stop recording after 10 minutes.
- 2) Flipgrid will screen cast whatever is on your screen, so have your slide(s) open and ready for the presentation before you begin.
- 3) Note that all presentations are being automatically closed-captioned for our attendees from the deaf and hard-of-hearing community. Please speak slowly and clearly to ensure accuracy of the captioning. After your video is approved, please review your closed captions.

## **Recording your Flipgrid Presentation**

- 1) Go to the ST&D 2022 Flipgrid site:  
<https://flipgrid.com/386d34f2>

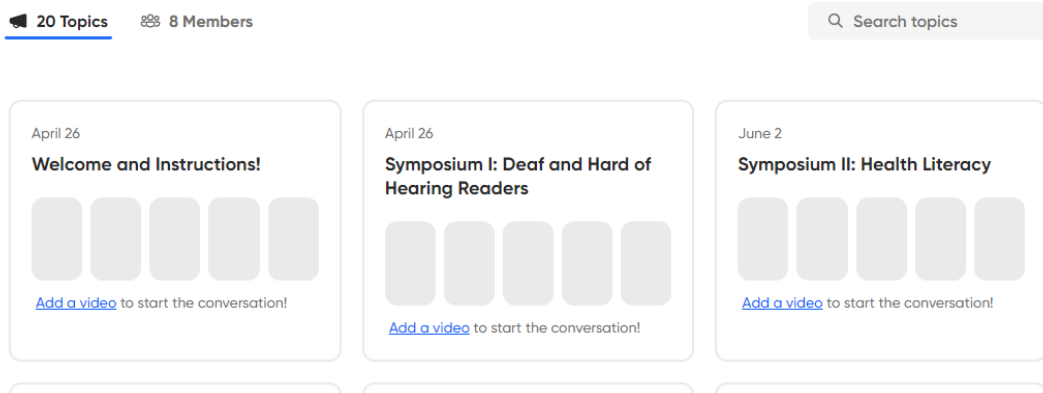
The password for all sessions  
is: ST&D2022!

For security reasons, it will ask you to log in using your Google or Microsoft account. (If you do not have a Google or a Microsoft account, it is free to create one via [Google](#) or [Microsoft](#).)

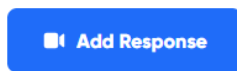
- 2) You will see all 20 topics which includes Symposium, Enhanced, and Standard sessions.



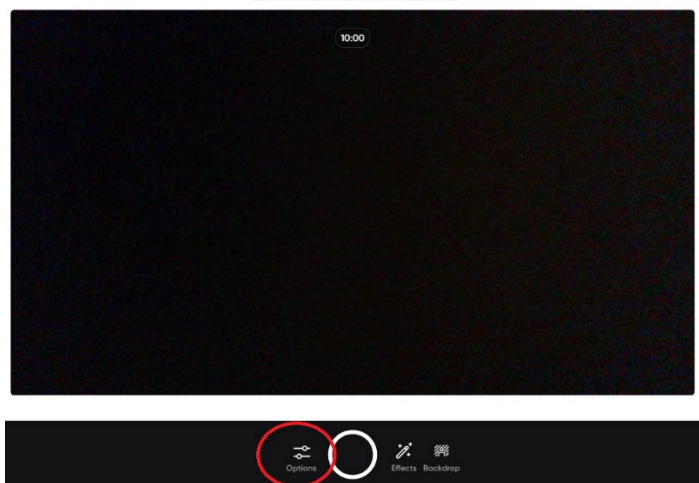
- 3) Select the session associated with your presentation. (See the program to determine your session, available at this link: <https://easychair.org/smart-program/STD2022/index.html>)



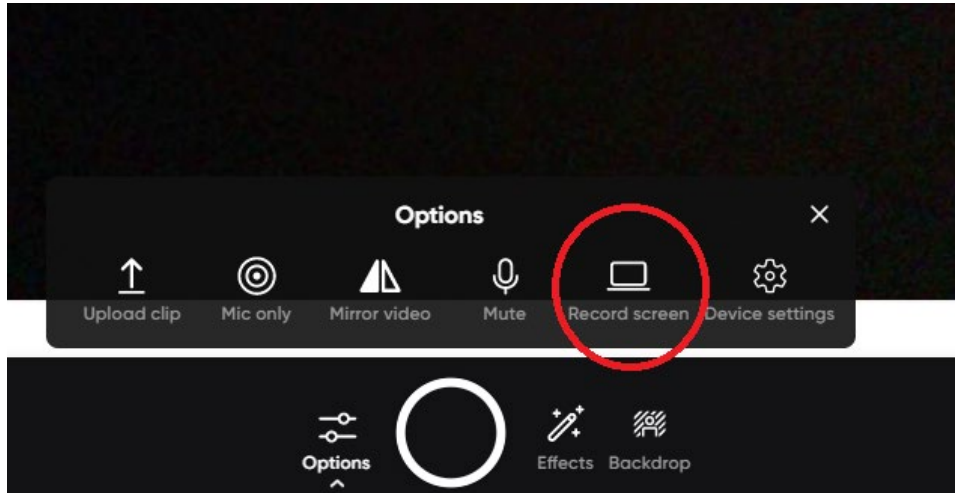
- 5) You'll see a list of the presentations in that session. Verify that you are in the correct session. Then, scroll down, and press the Blue Add Response Button:



- 6) Now you will come to the recording screen. Before you begin recording, ensure your presentation is open on your computer. Then, enable screen sharing by clicking on the "Options" Icon.

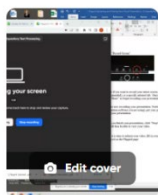


- 7) Select “Record Screen”. Alternatively, you may also choose to upload a pre-recorded video. If so select “upload clip” on the left.



- 8) Decide if you want to record your entire screen, a specific application window (recommended), or a specific internet tab. Once you select the desired screen to share, click “Share” to begin recording your presentation
- 9) You are now recording your presentation. Switch to PowerPoint (or whichever presentation software you are using), put your presentation into slideshow mode, and begin your presentation.
- 10) When you finish your presentation, click “Stop Recording” at the bottom of your screen. You will then be able to view your video.
- 11) When it is time to submit your video, fill in your name and presentation title to be displayed on the Flipgrid page

### Post video



Caption (optional)  
0/100

Link (optional)

ideo

Post to topic

- 12) You can now go through and view and comment on other presentations. Under every video presentation you will see the option to leave a comment. Public or Private



Add a public comment...

Public 

Remember the password for all sessions is: ST&D2022!

